

Rewards & Recognition Expo

April 26-28 at Renaissance Orlando Resort

2016 APPLICATION

INSTRUCTIONS: Please complete all sections. Please print a copy for your files.

The undersigned, (hereafter known as the "Exhibitor") hereby applies for exhibit space in the 2016 Rewards and Recognition Expo, held April 26-28 in conjunction with the Engagement University at the Renaissance Orlando Resort at SeaWorld.

1. COMPANY INFORMATION: (*Required Information that will be used in the directory)

*Company Name _____

*Address _____

Address 2 _____

* City _____ * State _____ * Zip _____

*Office Phone _____ Toll-Free Phone _____

*Fax # _____ Web Address _____

2. CONTACT INFORMATION: (*Required Information)

Exhibit Contact: Individual to receive all information on exhibit logistics and operations, including the Exhibitor Service Manual, Newsletters, and Bulletins.

*Name _____

* Title _____

*Phone _____ *Fax # _____

*E-mail Address _____

3. EXPO HALL SPACE RENTAL COSTS

- \$6,000 for a single conversation center
- \$8,000 for a double conversation center (space available) *

Plus: \$250 donation in retail value of merchandise or gift cards for the Enterprise Engagement Alliance Trust for the curriculum and certification program.

Sponsors will receive recognition for their contribution as well as the name and complete information on the individual who wins the auction. *Includes two hosted buyers per exhibitor

4. WHAT'S INCLUDED

Conversation centers include a minimum space of 9' by 10'; tables and four chairs; signage, and electricity.

5. YOUR SELECTION

_____ A single conversation center

_____ A double conversation center

6. DEPOSIT

Subject to Terms, Rules and Regulations (Section 7.)

Please select one:

_____ \$3,000 for a single

_____ \$4,000 for a double

■ Please attach a check to hold your space. Or, you may pay by credit card. Call 914-591-7600, ext. 238 for questions or to pay by credit card.

■ Final payment due no later than Friday, February 26, 2016

Produced by Engagement Enterprises LLC

Co-located with:



7. TERMS, RULES, AND REGULATIONS

A 50% deposit of correct amount of space rental must be included at the time the application is submitted and the balance paid by February 26, 2016 to hold the space. Upon acceptance by the Rewards & Recognition Expo, this application shall be a legally binding contract between the exhibitor and Rewards & Recognition Expo. Either party may cancel this contract on condition that written notice of such cancellation is received by the remaining party at least 90 days prior to the scheduled opening date of the Expo, and further provided that that the amount of rental paid will be refunded less a \$350 administrative cancellation fee, unless cancellation is caused by Rewards & Recognition Expo. For cancellations by exhibitors less than 90 days prior to the scheduled opening of the Expo, Engagement Enterprises LLC will be entitled to retain 100% of the exhibitor's total contract obligation. The acceptance by Engagement Enterprises LLC of a deposit with an application does not constitute acceptance of the application or a grant of permission to exhibit. If an application is denied, a full refund of the deposit will be made promptly. The applicant agrees that in the event that space of higher cost is selected, assigned, or allotted to it at its request or with its consent, it will pay the additional amount required promptly upon receipt of notice to that effect. And, if space of lower cost is assigned, it will accept a prompt refund based upon the reduced space footage.

8. STANDARD BOOTH EQUIPMENT

Space rental for a standard exhibit includes a round table, up to four chairs, a large sign with exhibitors branding and messaging, wireless Internet access, and electricity.

Please check the box and sign below.

We agree to abide by the rules and regulations governing the exposition as listed as part of this application. Acceptance of this application by the Rewards & Recognition Expo constitutes a contract.

Signature : _____

Title: _____ Date _____

By signing this application, Exhibitor agrees to receive materials by fax, e-mail and U.S. mail from the Expo and its representatives and/or agents.

9. PAYMENT INFORMATION

Make your check payable to:
Engagement Enterprises LLC

and mail to:
Engagement Enterprises LLC
33 W. Main St., Suite 303
Elmsford NY 10523
Call 914-591-7600, ext. 238.
Or e-mail nick@theeee.org